

<p style="text-align: center;"><b>Faculty Advisory Council Meeting – Minutes</b> <b>August 3, 2017</b></p>
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**Present:**

Alison Armstrong, Hilary Bussell, Tamar Chute, Tina Franks, Meris Mandernach (Chair), Dan Noonan, Jenny Robb, Emily Shaw

**Chair:**

Welcome the new committee members.

Dan Noonan agreed to serve as Vice-Chair/Chair Elect.

**Old Business:**

The group discussed the draft agenda and considered additional topics for inclusion for the Faculty Meeting on September 26, 2017.

**New Business:**

The group discussed search committee procedures. Modifications to the recruitment workflows were briefly mentioned. A discussion regarding faculty search committees will be a topic at an upcoming Faculty Meeting.

Discussion of future meeting topics:

- Faculty governance ballots and eligible candidates/volunteers
- Faculty as Leaders discussion next steps (follow-up from previous Faculty Meeting)
- Using Vita for annual evaluations and tenure process
- Meeting moratorium during first week of classes
- Trademark monies

**Next FAC meeting:**

At our next meeting, FAC will finalize the September Faculty Meeting agenda and continue discussion of New Business topics.

We will meet in THO 305D from 2:30-4 on September 7, 2017.

Submitted by:  
Tina Franks  
Faculty Secretary